

# Manual Activation Guide

Welcome to the comprehensive guide for **Manual Activation** on Resell Portal. This method offers a hands-on approach, giving you complete control over how software and services are activated and delivered to your clients. Ideal for resellers who prioritize personalization and direct client engagement, Manual Activation is straightforward and efficient when you know the steps.

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## What is Manual Activation?

Manual Activation allows you to personally manage the setup of software or services for your clients. This approach is perfect for businesses that value a personal touch or need to cater to specific client requirements.

With Manual Activation, you:

- Choose the software or service to activate.
  - Input the client's details.
  - Deliver services with full control over the process.
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## Step-by-Step Guide

### 1. Access Manual Activation

- Log in to your Resell Portal account.
- Navigate to the sidebar and select "**Activate [Manual]**".

### 2. Select the Software or Service

- Browse the list of available software and services.
- Click on the one you want to activate for your client.

### 3. Enter Client Information

- Fill in the required fields, including:
  - **Client's Email Address:** Ensure accuracy, as this is where credentials will be sent.

- **Username and Password:** Choose details that meet your client's preferences or system requirements.

## 4. Review and Confirm

- Double-check all details to ensure accuracy.
- Click "**Activate**" to finalize the setup.

## 5. Notify Your Client

- Once activated, the system will automatically send an email to your client with:
    - Credentials (username and password).
    - A link to access the software or service.
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# Benefits of Manual Activation

## 1. Precision and Customization

- Tailor each activation to meet specific client needs.
- Ensure details like usernames and passwords align with client preferences.

## 2. Personalized Service

- Build stronger client relationships by offering a hands-on, tailored experience.
- Demonstrate your commitment to quality and attention to detail.

## 3. Flexibility

- Ideal for handling one-off activations or managing smaller client bases.
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# Pro Tips for Manual Activation

- **Keep a Record:** Document credentials for troubleshooting or future reference.
  - **Double-Check Emails:** Ensure the client's email is correct to avoid delays.
  - **Confirm Delivery:** Follow up with your client to ensure they received the activation details and everything works as expected.
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# When to Use Manual Activation

Manual Activation is best suited for:

- Resellers who prefer direct control over client interactions.
- Situations requiring customization or special handling.
- Small-to-medium-sized client bases where personal attention adds value.

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By mastering Manual Activation, you can provide top-notch service that strengthens client relationships and ensures smooth delivery of software and services. Start activating today and enjoy the benefits of a more personalized approach to reselling!

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